

**ROLLING MEADOWS LIBRARY BOARD
PLANNING COMMITTEE MEETING MINUTES
10:00 A.M. – WEDNESDAY, MAY 29, 2024
LIBRARY BOARD ROOM**

I. Call to Order

Trustee Threadgill Chairperson called to order the Planning Committee Meeting at 10:02 A.M. in the Library Board Room.

Board Members Present: Trustees Jean Threadgill, Steve Rossi, Sylvia Vange and Peg Webb.

Also present: Jack Bower, Executive Director; Pete DeCicco, Building Services Director, Lucia Khipple, Youth Services Director; Jennifer Collette, Reference Director; and Mike Mraz, IT Director.

II. Approval of Minutes

Trustee Vange moved and Trustee Webb seconded that:

THE COMMITTEE'S MINUTES DATED 05/06/2024 BE APPROVED.

Following the opportunity for discussion, the question was called. The motion was unanimously approved on a voice vote.

III. Meeting Open to the Public for Twenty Minutes

The meeting was open to the public for twenty minutes. No one from the public was in attendance.

IV. Unfinished Business

Update on the Bid Process. Pete and Jack investigated the bidding process. Jack indicated that our attorney advised that we engage expert assistance in in project bids.

V. New Business:

A. Strategic Planning Discussion

Jack will get some quotes from Strategic Planning consultants.

B. Other New Business

None

C. Schedule Next Meeting

The Committee will meet on Tuesday, July 2, at 10:00 A.M.

VI. Adjournment

Trustee Rossi moved and Trustee Vange seconded that the meeting be adjourned. Following the opportunity for discussion, the question was called. The motion was unanimously approved on a voice vote.

The meeting was adjourned at 10:23 A.M.

Approved _____ Date _____