

**ROLLING MEADOWS LIBRARY
PLANNING COMMITTEE MINUTES
10:00 A.M. –WEDNESDAY, OCTOBER 25, 2023
LIBRARY BOARD ROOM**

I. Call to Order

Jean Threadgill called to order the Planning Committee Meeting at 10:03 A.M. in the Library Board Room.

Committee Members Present: Jean Threadgill, Chairperson; Peg Webb, Board Trustee; and Steve Rossi, Board Trustee

Absent: Sylvia Vange, Board Trustee

Also Present: Marsha Kremer, Board Trustee; Phil Priest, Board Trustee; Adrienne Rubinkowski, Board Trustee; Megan Gawlik, Board Trustee; Stefanie Boucher, Alderperson/City Council Liaison; Lucia Khipple, Interim Director; Mary Constance Back, Readers' Services Director; Pete DeCicco, Building Services Director and Sharon Montague, Special Services

II. Approval of Minutes

Ms. Webb moved and Ms. Gawlik seconded that:

THE SECRETARY'S OPEN MINUTES DATED 8/30/2023 BE APPROVED.

Following the opportunity for discussion, the question was called. The motion was unanimously approved on a voice vote.

III. Meeting Open To The Public For Twenty Minutes

The meeting was open to the public for a period not to exceed twenty minutes. No one from the public addressed the Library Board.

IV. Unfinished Business

Mr. DiCicco updated the board on projects currently underway, including cleaning off the rust on the entrance bollard posts and the installation of the new illuminated EXIT signs.

V. New Business:

- A. The Committee walked through the building including maintenance areas, Youth Services and the foundation wall outside of the Youth Services window well.
- B. The Committee discussed the priorities for 2024. Mr. DiCicco will contact roofers, plumbers, masonry foundation and carpenters for price estimates to further evaluate the priorities of 2024.
- C. No other new business.

VI. Adjournment

Ms. Gawlik moved and Mr. Priest seconded a motion to adjourn the meeting. Following the opportunity for discussion, the question was called. The motion was unanimously approved on a voice vote. The meeting was adjourned at 11:16 A.M.

Approved _____ Date _____