

**ROLLING MEADOWS LIBRARY
PLANNING COMMITTEE MINUTES
2:15 P.M. – FEBRUARY 1, 2023
LIBRARY BOARD ROOM**

Committee Members Present: Jean Threadgill, Chairperson; Peg Webb, Board Trustee; Sylvia Vange, Board Trustee; Pete DeCicco, Building Services Director; Lucia Khipple, Youth Services Director; Kevin Medows, Executive Director and Steve Rossi, Technical Services Director.

Absent: Jess Arroyo

I. Call to Order

Jean Threadgill called to order the Planning Committee Meeting at 2:15 P.M. in the Library Board Room.

II. Approval of Minutes

Peg Webb moved that:

THE SECRETARY'S OPEN MINUTES DATED 8/10/2022 BE APPROVED.

Following the opportunity for discussion, the question was called. The motion was unanimously approved on a voice vote.

III. Meeting Open To The Public For Twenty Minutes

The meeting was open to the public for a period not to exceed twenty minutes. No one from the public addressed the Library Board.

IV. Unfinished Business

There was no unfinished business.

V. New Business:

A. **Review of Building and Systems Evaluation Quote.** Sylvia Vange moved to recommend to the Board that they approve the proposal from Building Consultants, Ltd.

B. **Review of Landscaping Contract Estimates.** Discussed the pros and cons of the landscaping companies, and reviewed the current cleaning company contract. It will be cost efficient to hire a landscaping service and provide our own cleaning services. Peg Webb moved to recommend to the Board that they accept the bid from Countryside Industries, Inc.

C. No other new business.

VI. Adjournment

Sylvia Vange made a motion to adjourn the meeting. Following the opportunity for discussion, the question was called. The motion was unanimously approved on a voice vote. The meeting was adjourned at 2:36 P.M.

Approved _____ Date _____