

ROLLING MEADOWS LIBRARY BOARD

PLANNING COMMITTEE MINUTES

Wednesday, February 28, 2017 -10:00 A.M.

I. Call To Order

Ms. Threadgill called the meeting to order at 10:05 A.M.

Present were Chairperson Jean Threadgill, Sharon Montague, Steve Rossi, Dave Ruff, Peg Webb, Sabri Kecici, Jennifer Collette, Lucia Khipple, Sylvia Vange, Mary Constance Back, and Shannon Baird, Architect of DLA Ltd.

II. Approval of the Minutes

Ms. Montague moved that the secretary's minutes dated August 17, 2016 be approved and submitted. Following the opportunity for discussion, the question was called and on a voice vote, the motion carried.

III. Meeting Open to the Public for Twenty Minutes

No one from the public chose to address the Committee.

IV. Unfinished Business

There was no unfinished business.

V. New Business

- A. The Committee discussed the West Wing Expansion Construction Bids. Ms. Baird and DLA recommended that the Library accept the base bid from Happ Builders, the low bid. Ms. Threadgill moved that the bid from Happ Builders be accepted. The move passed by voice vote of the Committee. Mr. Ruff moved that the Committee adopt alternative 2-5 and not adopt alternative 1 on the proposed alternatives. The move passed by voice vote.
- B. Ms. Baird explained what Construction Testing Services involve. She has contacted several companies to determine a cost estimation. The likely cost will be between \$7000 - \$10,000. The sidewalk in front of the building will be damaged during construction. To comply with current ADA laws, the slope will have to be corrected when replaced.
- C. The Committee discussed the construction timetable. Happ indicated that they would be able to start earlier than originally planned.
- D. Other New Business. The City has waived permit fees, saving the project between \$10,000 - \$15,000. Traces of asbestos were found in the caulk in the windows that will be removed during the project. This will be removed in accordance with the law. The

Committee will make recommendations to the Board at the regular Board Meeting on March 7, 2017.

VI. Adjournment

Ms. Khipple moved that the Committee adjourn. Following the opportunity for discussion, the question was called and on a voice vote, the motion carried. The meeting was adjourned at 11:09 A.M.

Approved

Date