

ROLLING MEADOWS LIBRARY BOARD

PLANNING COMMITTEE MINUTES

Wednesday, February 17, 2016 -10:00 A.M.

I. Call To Order

Ms. Threadgill called the meeting to order at 10:01 A.M.

Present were Jean Threadgill, Sharon Montague, Steve Rossi, Dave Ruff, Peg Webb, Mary Constance Back, Sabri Kecici, Jennifer Collette, Reuben Sanchez, and Lucia Khipple.

Absent was: Cavi

II. Approval of the Minutes

Ms. Webb moved that the secretary's minutes dated September 23, 2015 be approved and submitted. Following the opportunity for discussion, the question was called, and on a voice vote, the motion carried.

III. Meeting Open to the Public for Twenty Minutes

No one from the public chose to address the Committee.

IV. Unfinished Business

There was no unfinished business.

V. New Business

A. Potential 2016 Capital Projects

1. The Committee reviewed the impending ILS computerized catalog acquisitions system upgrade. The current Innovative product has an end of life date of December 2017. Mr. Ruff made a motion to recommend to the Board that the library purchase the hosted version of the Sierra platform at the October 2016 Board meeting. The motion was approved by voice vote.
2. Proposed expansion to the library West Wing and Receiving Room was discussed. Mr. Ruff has enlisted the firm of DLA Architects Ltd., to provide cost estimates.
3. Mr. Kecici updated the Committee on the expense of likely paving projects for 2016. He estimated that repairs should not exceed \$6,000. The West Wing landscaping near Library Drive was discussed.
4. The Committee discussed the remaining furniture updates needed for Adult Services, Youth Services and the plan for face out shelving for both areas.

Mr. Ruff updated the Committee on the city's proposed bicycle path that will terminate at the library west parking lot.

VI. Adjournment

Mr. Sanchez moved that the Committee adjourn. Following the opportunity for discussion, the question was called and on a voice vote, the motion carried.

The meeting was adjourned at 11:07 A.M.

Approved _____ **Date** _____