

ROLLING MEADOWS LIBRARY BOARD

PLANNING COMMITTEE MINUTES

Wednesday, March 27, 2013 -10:30 A.M.

I. Call To Order

Ms. Threadgill called the meeting to order at 10:35 A.M.

Present were Jean Threadgill, Sharon Montague, Steve Rossi, David Ruff, Mary Constance Back, Jennifer Collette, Don Cavi, and Sabri Kecici

Approval of the Minutes

Ms. Montague moved that the secretary's minutes dated February 19, 2013 be approved and submitted. Following the opportunity for discussion, the question was called and on a voice vote, the motion carried.

II. Meeting Open to the Public for Twenty Minutes

No one from the public chose to address the committee.

III. Unfinished Business

There was no Unfinished Business.

IV. New Business

- A. The Committee discussed the status of the following 2013 Capital Projects:
 - Rotted Tree—possible removal is being considered
 - Tuck-pointing—upcoming project
 - Elevator Door Restrictor—project completed
 - 8' Fence—to be added around the steam grate
 - Damaged Light Pole—a claim has been submitted to IRMA
 - Innovative Interface Server—Mr. Ruff and Mr. Rossi are currently reviewing the options and will present them at the next committee meeting
 - Paving/Air Conditioning/Mary Hart Garden—A walk-around to assess these projects has been scheduled for either April 17 or April 24, 2013 at 10:30 A.M.

- B. The Committee discussed the Main Floor furniture purchases for 2013. A motion was made to purchase the Jessa chair from the company KI in an amount not to exceed \$10,000 and that the Director and Department Directors be assigned to select the mixture of tablet/non-tablet chairs to be purchased.

In Favor: 8
Opposed: 0

C. The next meeting was scheduled for May 22 or 29, 2013 at 10:30 A.M.

V. Adjournment

Mr. Cavi motioned for adjournment of the meeting. Following the opportunity for discussion, the question was called and on a voice vote, the motion carried.

The meeting was adjourned at 11:38 A.M.

Approved _____ **Date** _____