

# **ROLLING MEADOWS LIBRARY BOARD**

## **PLANNING COMMITTEE MINUTES**

**10:30 A.M. – WEDNESDAY- JUNE 20, 2012**

### **I. Call To Order**

Ms. Threadgill called the meeting to order at 10:34 A.M. Present were Jean Threadgill, Don Cavi, Ruben Sanchez, Peg Webb, Mary Constance Back, Sabri Kecici, Sharon Montague, Steve Rossi, and David Ruff.

#### **Approval of the Minutes**

Ms. Webb moved that the secretary's minutes dated May 18, 2102 be approved as submitted. Following the opportunity for discussion, the question was called and on a voice vote and the motion carried unanimously.

### **II. Meeting Open to the Public for Twenty Minutes**

No one from the public chose to address the committee.

### **III. Unfinished Business**

**A. Discuss Paving & concrete Needs For 2012 & 2013.** The Committee reviewed the bids to sealcoat and stripe the parking lot. Mr. Cavi suggested we have JSI clarify their proposal by agreeing to include a mixture of at least four pounds of silica per gallon of sealant. Pending this stipulation, the Committee unanimously agreed to recommend the bid from JSI Ltd. of Rolling Meadows to the Library Board.

**B. Discuss Possible Air Conditioning Replacement Costs.** The Committee discussed possible replacement costs for the Library's air conditioning system. The estimated cost is approximately \$100,000. The air conditioning system, while old, is functioning and the replacement will be studied but will not be recommended for the 2013 Budget.

**C. Discuss possible Landscaping Project For Mary Hart Garden.** The Committee reviewed a proposal from Deb Danek of Sheetz Landscaping for the installation of a paved walk in the Mary Hart Garden. The Committee unanimously voted to recommend the project to the Library Board. The project will be paid for with the use of funds donated to the Mary Hart Memorial Fund. The Committee adjourned to the Mary Hart Garden to examine different types of paving stones for use in the project. The Committee also walked across the street to the home of the Director of Circulation, Mary Sebela, to examine paving stones installed in her yard by Sheetz Landscaping. Don Cavi suggested the Committee also consider a pattern similar to that observed at Mary Sebela's house as the space between stones was smaller. Pictures will be shared at the Board Meeting.

The Committee took an unofficial poll and the three most popular paving stones received the following votes (all were of the Olde Greenwich Cobble design): Sierra (6); Autumn Red (2); Prairie (1). The Board will make the final choice.

**IV. New Business**

**D. Discuss Fiscal 2013 Budget Needs.** The Committee discussed Fiscal 2013 Budget needs and will continue the discussion at the next Planning Committee Meeting. Millenium Server replacement will likely not be recommended for 2013. Paving, rather than just sealcoating, will likely be needed in 2013 and may require approximately \$10,000.

**V. Adjournment**

Mr. Ruff motioned for adjournment of the meeting. Following the opportunity for discussion, the question was called and on a voice vote the motion carried. The meeting was adjourned at 11:40 A.M.

**Approved** \_\_\_\_\_ **Date** \_\_\_\_\_