

ROLLING MEADOWS LIBRARY BOARD
PLANNING COMMITTEE MINUTES
Tuesday, February 23, 2010

I. Call To Order

Ms. Threadgill called the meeting to order at 10:05 A.M.

Present were Jean Threadgill, Peg Webb, Sharon Montague, Larry Konn, Roy Minnich, Steve Rossi, Ruben Sanchez, Dave Ruff and Lucia Khipple.

II. Approval of the Minutes

Mr. Sanchez moved that the secretary's minutes dated January 20, 2010 be approved and submitted. Following the opportunity for discussion, the question was called and on a voice vote the motion carried.

III. Meeting Open to the Public for Twenty Minutes

No one from the public chose to address the committee.

IV. Unfinished Business

There was no unfinished business.

V. New Business

- A. The Committee evaluated and ranked the end panel bids. The Lowery McDonnell Company (LMC) for \$22,425.00 bid was ranked first followed by the Gaylord Brothers bid for \$26,003.80
- B. The Committee evaluated and ranked the circulation desk bids. The bids were as follows:

| | |
|--------------------------------|-------------|
| Brodart | \$8,283.75 |
| Carroll Seating Company | \$5,667.54 |
| Gaylord Brothers | \$14,142.14 |
| Lowery McDonnell Company (LMC) | \$13,072.00 |
| Millwood Business Interiors | \$11,555.00 |

The Carroll Seating Company was ranked first, LMC was second, Millwood Business Interiors was third and Gaylord Brothers fourth. The Brodart bid was

rejected for not conforming to the specifications.

- C. Carpet specifications were discussed and carpet samples were evaluated.
- D. Moving specifications were discussed.
- E. The Youth Services re-carpeting time table was discussed.

VI. Adjournment

Mrs Khipple motioned for adjournment of the meeting. Following the opportunity for discussion, the question was called and on a voice vote, the motion carried. The meeting was adjourned at 11:20 A.M.

Approved _____ Date _____