

**ROLLING MEADOWS LIBRARY
PERSONNEL COMMITTEE MINUTES
10:00 A.M. THURSDAY, MAY 2, 2024
LIBRARY BOARD ROOM**

I. Call to Order

Trustee Priest called to order the Personnel Committee Meeting at 10:00 A.M. in the Library Board Room.

Board Members Present: Trustees Phil Priest, Steve Rossi, Adrienne Rubinkowski, and Sylvia Vange

Also present: Lucia Khipple, Interim Director/Youth Services Director and Kristin Troy, Administrative Services Coordinator

II. Approval of Minutes

Trustee Rossi moved and Trustee Vange seconded that:

THE SECRETARY’S OPEN MINUTES DATED 11/15/2023 BE APPROVED.

Following the opportunity for discussion, the question was called. The motion was unanimously approved on a voice vote.

III. Meeting Open To The Public For Twenty Minutes

The meeting was open to the public for a period not to exceed twenty minutes. No one from the public addressed the Library Board.

IV. Old Business

There is no unfinished business.

V. New Business:

1. Discussion of Family Leave Benefits.

Reviewed numerous surrounding libraries, the City of Rolling Meadows and Cook County’s Family Leave policy. The committee will draft a policy to include, that after one year of employment a full time employee or a benefited part time employee will be eligible for six weeks of paid time off.

2. Other New Business

The next meeting will be held on Tuesday, May 28, 2024 at 10:00 A.M.

VI. Adjournment

Trustee Rossi moved to adjourn the meeting and Trustee Vange seconded. Following the opportunity for discussion, the question was called. The motion was unanimously approved on a voice vote.

The meeting was adjourned at 10:25 A.M.

Approved _____ Date _____