

**ROLLING MEADOWS LIBRARY
PERSONNEL COMMITTEE MINUTES
WEDNESDAY, JUNE 23, 2021**

I. Call To Order

Ms. Semple called the meeting to order at 10:00 am.

Present: Chair Person Eunice Semple, Board Member Suzanne Horn, Board Member Sylvia Vange, Director Dave Ruff, Assistant Director Lucia Khipple, Technical Services Director Steve Rossi, Reference Director Jennifer Collette, Readers Advisory Director Mary Constance Back, and Administrative Services Coordinator Kristin Troy.

II. Approval Of Minutes From Last Personnel Committee Meeting

Ms. Vange moved that the secretary's minutes dated May 26, 2021, be approved and submitted. Following the opportunity for discussion, the question was called and on a voice vote, the motion carried.

III. Meeting Open To The Public For Twenty Minutes

No one from the public was in attendance.

IV. Unfinished Business

V. New Business:

A. The committee reviewed the projected high inflation rates for 2022 and discussed raising the maximum of each of the pay ranges 10% ahead of the highest paid employee in each range. This increase would affect 4 of the pay ranges and will be voted on at the next board meeting. Adjusting the low end of the wages will be discussed at a future meeting.

B. The committee discussed inflation rate projections and the effect of minimum wage increases.

C. The committee reviewed the remainder of the the Employee Handbook (Policy 501 Safety - End). Updates will be done in the manual and made available for the committee to review and approve.

D. The next meeting will be held July 21, 2021 at 10:00am.

VI. Adjournment

Ms. Khipple motioned for adjournment of the meeting. The question was called and on a voice vote, the motion carried. The meeting adjourned at 11:20am.

Eunice Semple, Chair

Date