

**ROLLING MEADOWS LIBRARY BOARD
PERSONNEL COMMITTEE MINUTES
Thursday, June 20, 2019**

I. Call To Order:

Ms. Semple called the meeting to order at 10:10 A.M.

Present were Chair Person Eunice Semple, Technical Services Director Steve Rossi, Board Member Suzanne Horn, Board Member Sylvia Vange, Human Resources Coordinator Kristin Troy, Readers Advisory Director Mary Constance Back, Director Dave Ruff and Assistant Director Lucia Khipple.

II. Approval of Minutes

Ms. Vange moved that the corrected secretary's minutes dated May 16, 2019 be approved and submitted. Following the opportunity for discussion, the question was called and on a voice vote, the motion carried.

III. Meeting Open to the Public for Twenty Minutes

No one from the public chose to address the Committee.

IV. Unfinished Business

There was no unfinished business.

V. New Business

- A. The Committee discussed the Methodology and Classifications to include in this year's salary Classification.
- B. The Committee discussed the impact of changes in the State Minimum Wage law.
- C. The Committee began the annual Employee Handbook review. Minimal changes were made. The changes will be presented to the Board at the August 2019 meeting. The next meeting will be determined.

VI. Adjournment

Ms. Khipple motioned for adjournment of the meeting. The question was called and the motion carried. The meeting adjourned at 11:27 A.M.

Approved _____ Date _____