

**ROLLING MEADOWS LIBRARY BOARD
HERITAGE COMMITTEE MINUTES
3:00 P.M. – MONDAY, FEBRUARY 19, 2024
LIBRARY BOARD ROOM**

I. Call to Order

Trustee Rubinkowski called to order the Heritage Committee Meeting at 3:07 P.M. in the Library Board Room.

Committee Members Present: Trustees Rubinkowski, Chairperson, and Gawlik.

Also Present: Lucia Khipple, Interim Director/Youth Services Director; Mary Sebela, Circulation Services Director; and Jessica Van Swol, Special Services Director

Absent: none

II. Approval of Minutes from the Last Committee meeting

Trustee Gawlik moved that the minutes of the March 11, 2020 meeting be approved. The motion was unanimously approved on a voice vote.

III. Meeting Open to the Public for Twenty Minutes

The meeting was open to the public for twenty minutes. No one from the public addressed the Board.

IV. Old Business

There was no unfinished business.

V. New Business

A. Heritage Nomination Process

Forms were distributed, and will be given to the Friends and Department Directors. They are due back to Jessica Van Swol by March 22, 2024.

B. Discuss Creating Guidelines for Notable Events to Include in Library Historical Records.

Committee members will investigate the Rolling Meadows Historical Society and other area libraries.

Next meeting scheduled for March 27, 2024 at 4:30 P.M.

VI. Adjournment

Trustee Gawlik moved to adjourn the meeting and Trustee Rubinkowski seconded. Following the opportunity for discussion, the question was called. The motion was unanimously approved on a voice vote.

The meeting was adjourned at 3:55 P.M.

Approved _____ Date _____