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**ROLLING MEADOWS LIBRARY BOARD**  
**FINANCE COMMITTEE MINUTES**  
**6:30 P.M. – TUESDAY – MARCH 7, 2023**

**I. Call to Order**

Peg Webb called to order the Finance Committee Meeting at 6:33 P.M. in the Administration Office.

Present: Peg Webb, Chairperson; Jess Arroyo, Board Member; Phil Priest, Board Member; Lucia Khipple, Youth Services Director and Kevin Medows, Executive Director.

Absent: Mary Erturk, Board Member; Mary Constance Back, Readers Services Director and Jennifer Collette, Reference Services Director

**II. Review and Comparison of This Month's Checks to the Check Register**

Ms. Webb reviewed selected invoices, compared all checks to the Check Register, and Ms. Webb signed the approved checks.

**III. Approval of Minutes from the Last Finance Committee meeting**

Mr. Arroyo moved that the minutes from the last meeting be approved. The motion was unanimously approved on a voice vote.

**IV. Meeting Open to the Public for Twenty Minutes**

The meeting was open to the public for twenty minutes. No one from the public addressed the Board.

**V. Unfinished Business**

There was no unfinished business.

**VI. New Business**

**A. Review 25-Month Fund Balance Report**

The Committee reviewed current non-capital fund balances.

**B. Review of Budget vs. Actual and Expenses By Account**

The Committee reviewed both reports.

**C. Review and Approval of Current Income & Expenses**

Mr. Arroyo moved that expenses for February 2023, in the amount of \$292,096.88 as presented in Attachment A – 03/07/2023 be approved for submission to the Library Board. Staff answered questions regarding this month's invoices, and the motion was unanimously approved on a voice vote.

**D. Other New Business**

There was no other new business.

**VII. Adjournment**

Mr. Priest moved that the meeting be adjourned. The motion was unanimously approved on a voice vote, and the meeting adjourned at 6:52 P.M.

Approved \_\_\_\_\_ Date \_\_\_\_\_

Peg Webb, Chair, Finance Committee  
Rolling Meadows Library Board