

**ROLLING MEADOWS LIBRARY BOARD
FINANCE COMMITTEE MINUTES
May 3, 2022**

I. Call to Order

Ms. Webb called the meeting to order at 6:16 P.M. in the Executive Director's Office.

Present: Chairperson Peg Webb; Board Member Jess Arroyo, Readers' Services Director Mary Constance Back, Reference Director Jennifer Collette and Interim Library Director Lucia Khipple.

Absent: Mary Eurtuk

II. Review & Authorization of This Month's Checks

Ms. Webb and Mr. Arroyo reviewed selected invoices, compared all checks to the Check Register, and Ms. Webb signed the approved checks.

III. Approval of Minutes from Last Finance Committee Meeting

Ms. Khipple moved that the minutes from the last meeting be approved. The motion was unanimously approved on a voice vote.

IV. Meeting Open to the Public for Twenty Minutes

The meeting was opened to the public for twenty minutes. No one from the public addressed the Board.

V. Unfinished Business

There was no unfinished business.

VI. New Business

A. Review of 13-Month Combined Non-Capital Fund Balance (Target Vs. Actual)

The Committee reviewed current non-capital fund balances.

B. Review of Budget vs. Actual Report

The Committee reviewed the Budget vs. Actual Report.

C. Review and Approval of Current Income & Expenses

Mr. Arroyo moved that expenses for April, 2022, in the amount of \$264,252.73 as presented in Attachment A – 05/03/22 be approved for submission to the Library Board. Staff answered questions regarding this month's invoices, and the motion was unanimously approved on a voice vote.

D. Other New Business

There was no other new business.

VII. Adjournment

Ms. Collette moved that the meeting be adjourned. On a voice vote, the motion was unanimously approved and the meeting was adjourned at 6:38 P.M.

Approved _____ Date _____

Peg Webb, Chair, Finance Committee
Rolling Meadows Library Board