

**ROLLING MEADOWS LIBRARY BOARD  
FINANCE COMMITTEE MINUTES  
MAY 4, 2021**

**I. Call To Order**

Chairperson Webb called the meeting to order at 6:01 P.M. Present: Chairperson Peg Webb; Readers' Services Director Mary Constance Back; Reference Services Director Jennifer Collette; Assistant Director Lucia Khipple; Financial Services Coordinator Julie Tang; and Library Director David Ruff.

Due to the Governor's Corona Virus shelter-in-place proclamation, the meeting was conducted via a Zoom tele/videoconference.

Absent: Arroyo, Erturk

**II. Review & Authorization Of This Month's Checks**

Chairperson Webb and Director Ruff reviewed selected invoices, compared all checks to the Check Register, and Chairperson Webb signed the approved checks.

**III. Approval Of Minutes From Last Finance Committee Meeting**

Ms. Khipple moved that the minutes from the last meeting be approved. The motion was unanimously approved on a voice vote.

**IV. Meeting Open To The Public For Twenty Minutes**

The meeting was opened to the public for twenty minutes. No one from the public submitted a question.

**V. Unfinished Business**

There was no unfinished business.

**VI. New Business**

**A. Review Of 13-Month Combined Non-Capital Fund Balance (Target Vs. Actual)**

The Committee reviewed current non-capital fund balances.

**B. Review Of Budget Vs. Actual Report**

The Committee reviewed the Budget Vs. Actual Report.

**C. Review And Approval Of Current Income & Expenses**

Ms. Khipple moved that expenses in the amount of \$269,790.70 be approved for submission to the Library Board. Staff answered all questions regarding this month's invoices, and the motion was unanimously approved on a voice vote.

**D. Other New Business**

There was no Other New Business.

**VII. Adjournment**

Ms. Back moved that the meeting be adjourned. On a voice vote, the motion was unanimously approved and the meeting was adjourned at 6:08 P.M.

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APPROVED – Peg Webb, Chair, Finance Committee