ROLLING MEADOWS LIBRARY BOARD
EXECUTIVE DIRECTOR SEARCH COMMITTEE MINUTES
February 21, 2022

Present: Jean Threadgill, Marsha Kremer, Sylvia Vange, Peg Webb, Lucia Khipple, Steve Rossi, Mary Sebela, Julie Tang, Kristin Troy

Absent: Jess Arroyo

I. **Call to Order**
   Chairperson Threadgill called the meeting to order at 6:00 P.M.

II. **Approval of Minutes**
   Lucia Khipple moved that the minutes be approved following the opportunity for discussion, the question was called. The motion was unanimously approved on a voice vote.

III. **Floor Open to the Public**
   No one from the public was in attendance.

IV. **Unfinished Business**
   There was no unfinished business to discuss.

V. **New Business**
   A. Decision: Shall the Committee enter CLOSED SESSION?
      Peg Webb made the motion to enter into closed session.

      Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote. The committee entered Closed Session at 6:10 P.M.

      THE COMMITTEE ENTERED CLOSED SESSION UNDER 5 ILCS 120/2(C)(1) TO DISCUSS THE APPLICANTS FOR THE OPEN EXECUTIVE DIRECTOR'S POSITION.

      The committee returned to open session at 7:45 P.M.

   B. Decision: Shall the Committee approve to extend an invitation to any of the candidates discussed in the closed session?

      All candidates had been placed in alphabetical order and assigned a number to ensure confidentiality. Steve Rossi made the motion to invite all candidates with the exception of candidates #3 and #7 for an interview. Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote.

   C. Discuss Interview Etiquette, Checking References and Scheduling
      The committee discussed the above items. Kristin will contact the applicants and schedule interviews.

   D. Schedule next meeting
      The next meeting date has been scheduled for March 18, 2022, at 2:00 P.M.

   E. **Adjournment**
      Steve Rossi moved that the meeting be adjourned at 7:51 P.M. The motion was unanimously approved and the meeting was adjourned.

Approved _____ **Date** _____