

ROLLING MEADOWS LIBRARY BOARD
EXECUTIVE DIRECTOR SEARCH COMMITTEE MINUTES
December 13, 2021

Present: Jean Threadgill, Marsha Kremer, Sylvia Vange, Peg Webb, Lucia Khipple, Steve Rossi, Mary Sebela, Julie Tang, Kristin Troy, and Jess Arroyo (6:20 p.m.)

I. Call to Order

Chairperson Threadgill called the meeting to order at 6:05 P.M.

II. Approval of Minutes

Following the opportunity for discussion, the question was called. The motion was unanimously approved on a voice vote.

III. Floor Open to the Public

No one from the public was in attendance.

IV. Unfinished Business

A. Application documents and process approved at December 7th Board Meeting

V. New Business

A. Interview Categories/Questions

The committee reviewed the questions that were submitted and selected which questions the committee would like the applicant to submit with a written response and which questions will be asked during the interview.

B. Evaluation Process

The committee was presented with an Application Evaluation Form and an Interview Evaluation Form. These forms will help the committee rank the applicants.

C. Schedule next meeting

The next meeting date has been scheduled for January 24, 2022, at 6 P.M.

VI. Adjournment

Peg Webb moved that the meeting be adjourned at 8:05 P.M. The motion was unanimously approved and the meeting was adjourned.

Approved _____ **Date** _____