

**ROLLING MEADOWS LIBRARY BOARD
DEVELOPMENT COMMITTEE MEETING MINUTES
10:00 A.M. – THURSDAY, APRIL 23, 2024
LIBRARY BOARD ROOM**

I. Call to Order

Trustee Kremer Chairperson called to order the Development Committee Meeting at 10:01 A.M. in the Library Board Room.

Board Members Present: Trustees Marsha Kremer, Steve Rossi, and Adrienne Rubinkowski

Also present: Lucia Khipple, Interim Director/Youth Services Director

Absent: Mary Sebel, Circulation Services Director

II. Approval of Minutes

Trustee Rossi moved and Trustee Rubinkowski seconded that:

THE COMMITTEE'S MINUTES DATED MARCH 7, 2024 BE APPROVED.

Following the opportunity for discussion, the question was called. The motion was unanimously approved on a voice vote.

III. Meeting Open to the Public for Twenty Minutes

The meeting was open to the public for twenty minutes. No one from the public was in attendance.

IV. Unfinished Business

There was no unfinished business.

V. New Business

A. Board Survey. The survey was discussed and will be compiled to be shared with the whole Board. It was recommended that the Bylaws committee address a structure for confliction resolution and procedures for staff complaints. Additional Board training opportunities are available through RAILS and ILA. Trustee Rossi will compile a list of opportunities. Sexual harassment training is now mandatory for Trustees in addition to staff annually.

B. Election of Board Officers. Nominations are due in June. The Slate and Elections will be held at the July 2024 Board meeting.

C. Other New Business – none

D. The next meeting is scheduled for Thursday, June 27 at 10:00 A.M.

VI. Adjournment

Trustee Rubinkowski moved and Trustee Rossi seconded that the meeting be adjourned. Following the opportunity for discussion, the question was called. The motion was unanimously approved on a voice vote. The meeting was adjourned at 11:42 A.M.

Approved _____ **Date** _____