

Page 1 of 2
**ROLLING MEADOWS LIBRARY
DEVELOPMENT COMMITTEE MINUTES
10:00 A.M. – THURSDAY, DECEMBER 7, 2023
LIBRARY BOARD ROOM**

Committee Members Present: Marsha Kremer, Chairperson; Steve Rossi, Trustee; Adrienne Rubinkowski, Trustee; and Lucia Khipple, Interim Director/Youth Services Director.

I. Call to Order

Chairperson Kremer, Development Committee Chair called the meeting to order at 10:05 A.M. in the Library Board Room.

II. Approval of Minutes

Trustee Rubinkowski moved that:

THE COMMITTEE’S MINUTES DATED 06/27/2023 BE APPROVED.

Following the opportunity for discussion, the question was called. The motion was unanimously approved on a voice vote.

III. Meeting Open To The Public For Twenty Minutes

The meeting was open for public comment. Since no members of the public were present, the meeting proceeded to the next item.

IV. Unfinished Business

Discussion concerning the Rolling Meadows City Code ordinance 23-60, Sec. 62-2 regarding the resolution establishing the regular meeting dates of the Board of Library Trustees of the City of Rolling Meadows, Cook County, Illinois, for 2024 be amended.

V. New Business:

A. Discussion of 2024 Timeline and Goals for the Committee

The 2024 Timeline and Goals for the Committee were discussed. They include but are not limited to: The Executive Director evaluation (date TBD), Board Survey held in the 2nd quarter of the year, Board Officers Election slate presented in June and the election held at the July meeting.

B. Discussion of Board Meeting Educational Presentations for 2024

January	Per capita Grant
February	Laura Garcia Guadalajara International Book Fair
March	Successions Plans
April	Library Visit Reports
May	Audit
June	Summer Reading
July	Library of Things
August	Budget Overview
September	Tools for Library Board Members

C. Set Next Meeting – The next meeting will be Thursday, January 18, 2024.

VI. Adjournment

Trustee Rossi moved and Ms. Rubinkowski seconded that the meeting be adjourned. The motion was unanimously approved on a voice vote. The meeting was adjourned at 11:26 A.M.

Approved _____ Date _____