

Page 1 of 1  
**ROLLING MEADOWS LIBRARY  
DEVELOPMENT COMMITTEE MINUTES  
1:30 P.M. – WEDNESDAY, MAY 10, 2023  
ADMINISTRATIVE OFFICE**

Committee Members Present: Marsha Kremer, Chairperson; Adrienne Rubinkowski, Board Trustee and Kevin Medows, Executive Director.

**I. Call to Order**

Marsha Kremer, Development Committee Chair called the meeting to order at 1:30 P.M. in the Executive Director's Office.

**II. Approval of Minutes**

Adrienne Rubinkowski moved that:

**THE COMMITTEE'S MINUTES DATED 03/15/23 BE APPROVED.**

Following the opportunity for discussion, the question was called. The motion was unanimously approved on a voice vote.

**III. Meeting Open To The Public For Twenty Minutes**

The meeting was opened for public comment. Since no members of the public were present, the meeting proceeded to the next item.

**IV. Unfinished Business**

There was no unfinished business.

**V. New Business:**

**A. Review Nominations Process for Officer Elections**

There was some discussion of nominations procedures used at a few other libraries. The officer nominations form was discussed and revised. The Development Committee chairperson will distribute at the June 6<sup>th</sup> Regular Board Meeting.

**B. Other New Business**

There was no other new business.

**C. The next scheduled meeting will be June 27, 2023 at 10:00 A.M.**

Agenda item to include:

1. Review of officer nomination ballots
2. Finalize slate of officer candidates for election

**VI. Adjournment**

Adrienne made a motion to adjourn the meeting. Following the opportunity for discussion, the question was called. The motion was unanimously approved on a voice vote. The meeting was adjourned at 2:58 P.M.

Approved \_\_\_\_\_ Date \_\_\_\_\_  
June 27, 2023