

Page 1 of 1
**ROLLING MEADOWS LIBRARY
DEVELOPMENT COMMITTEE MINUTES
11:00 A.M. – WEDNESDAY, MARCH 15, 2023
LIBRARY BOARD ROOM**

Committee Members Present: Marsha Kremer, Chairperson; Adrienne Rubinkowski, Board Trustee and Kevin Medows, Executive Director.

I. Call to Order

Marsha Kremer, Development Committee Chair called the meeting to order at 11:03 A.M. in the Library Board Room.

II. Approval of Minutes

Adrienne Rubinkowski moved that:

THE COMMITTEE’S MINUTES DATED 02/15/23 BE APPROVED.

Following the opportunity for discussion, the question was called. The motion was unanimously approved on a voice vote.

III. Meeting Open To The Public For Twenty Minutes

The meeting was opened for public comment. Since no members of the public were present, the meeting proceeded to the next item.

IV. Unfinished Business

There was no unfinished business.

V. New Business:

A. Review Executive Director’s Annual Goals

The Executive Director’s goals were discussed and determined, and will be shared with the full Board at the next regular meeting.

B. Review Nominations Process for Officer Elections

Discussion on this topic was postponed until the next meeting.

C. Plan Trustee-focused content for Board Members

Kevin will organize the playing of Trustee “Short Takes” at Board Meetings when staff are not presenting an Educational Report. The “Short Takes” video for the April 4th Board Meeting will be “What It Means to Be a Trustee”.

D. Other New Business

There was no other new business.

E. The next scheduled meeting will be April 12, 2023 at 10:00 A.M.

Agenda item to include: Review nominations process for officer elections

VI. Adjournment

Marsha made a motion to adjourn the meeting. Following the opportunity for discussion, the question was called. The motion was unanimously approved on a voice vote. The meeting was adjourned at 12:01 P.M.

Approved _____ **Date** _____