

**ROLLING MEADOWS LIBRARY BOARD  
DEVELOPMENT COMMITTEE MINUTES  
Thursday, March 21, 2019**

**I. Call To Order**

Ms. Horn called the meeting to order at 9:15 A.M.

**Present:** Chairperson Suzanne Horn, Marsha Kremer, Mary Constance Back, Jennifer Colette, Steve Rossi, Mary Sebela, and David Ruff.

**II. Approval Of Minutes**

Ms. Kremer moved that the secretary's minutes dated September 26, 2018 be approved. Following the opportunity for discussion, the question was called and on a voice vote, the motion carried.

**III. Meeting Open to the Public for Twenty Minutes**

No one from the public chose to address the Committee.

**IV. Unfinished Business**

There was no unfinished business.

**V. New Business**

**A.** The Committee will use the same Evaluation Survey as the previous year with one addition – “Do you find the educational segment helpful? What topics would you like us to present in the future?” The document will be revised and given to Trustees and Department Directors.

**B.** Ms. Kremer moved that:

**THE BOARD ENTER CLOSED SESSION UNDER 5 ILCS 120/2(C)(1) TO  
DISCUSS THE EXECUTIVE DIRECTOR'S ANNUAL PERFORMANCE  
REVIEW AND GOALS FOR 2019 AS PRESENTED IN CLOSED  
ATTACHMENT A – 03/21/19**

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote. The Committee entered into Closed Session at 9:45 A.M.

The Committee returned to Open Session at 10:00 A.M.

The Committee agreed to present Mr. Ruff's Annual Performance Review and Goals for 2019 at the April Board Meeting, noting that 2019 will be a busy year.

**VI. Adjournment**

Steve Rossi moved to adjourn the meeting at 10:10 A.M. Following the opportunity for discussion, the question was called and on a voice vote, the motion carried.

**Approved** \_\_\_\_\_ **Date** \_\_\_\_\_