

**ROLLING MEADOWS LIBRARY BOARD  
DEVELOPMENT COMMITTEE MINUTES  
Wednesday, March 21, 2018**

**I. Call To Order**

Ms. Horn called the meeting to order at 10:02 A.M.

Present: Suzanne Horn, Eunice Semple, Mary Sebela, Mary Constance Back, Marsha Kremer, Lucia Khipple and David Ruff.

**II. Approval Of Minutes**

Ms. Semple moved that the secretary's minutes dated November 9, 2017 be approved. Following the opportunity for discussion, the question was called and on a voice vote, the motion carried.

**III. Meeting Open to the Public for Twenty Minutes**

No one from the public chose to address the Committee.

**IV. Unfinished Business**

There was no unfinished business.

**V. New Business**

- A.** Ms. Semple moved to deviate from the agenda and proceed first to Decision B: **Shall the Development Committee enter into CLOSED SESSION under 5 ILCS 120/2(C)(1) to discuss the Executive Director's annual performance review and goals for 2018?** The motion to deviate was approved. Ms. Khipple moved that the Committee enter **CLOSED SESSION**. The motion to proceed in **CLOSED SESSION** was voted down. Mr. Ruff summarized his goals for 2018. Mr. Ruff left the Committee at 10:16 A.M. The Committee reviewed Attachment A-03/21/18 - a Summary of Last Year's Administrative Initiatives & Future Goals. The Committee was satisfied with the Summary.
- B.** The Committee planned this year's Board Evaluation Survey. The Committee recommended using last year's survey but deleting question 4. Surveys are to be distributed to the Board at the April 2018 meeting and returned to Ruth Wagner by April 10, 2018.

**VI. Adjournment**

Ms. Kremer moved to adjourn the meeting at 10:28 A.M. Following the opportunity for discussion, the question was called and on a voice vote, the motion carried.

Approved \_\_\_\_\_ Dated \_\_\_\_\_