

**ROLLING MEADOWS LIBRARY BOARD**  
**DEVELOPMENT COMMITTEE MINUTES**  
**Wednesday, March 22, 2017**

**I. Call To Order**

Ms. Horn called the meeting to order at 9:25 A.M.

Present were: Chairperson Suzanne Horn, Dave Ruff, Mary Sebela, Mary Constance Back, Steve Rossi, Jennifer Colette and Lucia Khipple.

**II. Approval Of Minutes**

Ms. Sebela moved that the secretary's minutes dated September 15, 2016 be approved. Following the opportunity for discussion, the question was called and on a voice vote the motion carried.

**III. Meeting Open to the Public for Twenty Minutes**

No one from the public chose to address the Committee.

**IV. Unfinished Business**

There was no unfinished business.

**V. New Business**

- A. Ms. Sebela moved to deviate from the items on the agenda and moved to start with B. Decision: Shall the Development Committee enter CLOSED SESSION under **5ILCS 120/2©(1)** to discuss the Executive Director's annual performance review and goals for 2017? - **Closed Attachment A – 03/22/17**. The motion failed and the Committee decided not to go into closed session. Mr. Ruff removed himself from the meeting at 9:35 A.M. The Committee discussed Mr. Ruff's goals from the previous year and his new goals. The Committee approved both sets of goals.
- B. The Committee planned this year's Board Evaluation Survey. Mr. Rossi brought some suggestions that would meet the survey needs, while making some changes. The Committee decided to use Mr. Rossi's suggestion and also include two questions from the previous year's survey, question 6 and 7. The Committee would like the survey ready to be distributed at the April 4, 2017 Board Meeting and returned to Ruth Wagner after two weeks by April 18<sup>th</sup>.
- C. The next meeting will be set for a May 2017 date to go over the Board Survey.

**VI. Adjournment**

Ms. Horn moved to adjourn the meeting. Following the opportunity for discussion, the question was called and on a voice vote, the motion carried. The meeting adjourned at 10:08 A.M.

**Approved** \_\_\_\_\_ **Date** \_\_\_\_\_