

ROLLING MEADOWS LIBRARY BOARD OF TRUSTEES MEETING
AUGUST 3, 2021

I.

President Wright called to order the regularly scheduled meeting of the Rolling Meadows Library Board of Trustees at 7:01 P.M in the Library Community Room.

Present: Arroyo, Erturk, Horn, Kremer, Semple, Threadgill, Vange, Webb, and Wright

Absent: none

Also present: Mary Constance Back, Readers' Services Director; Jennifer Collette, Reference Services Director; Sabri Kecici, Building Services Director; Lucia Khipple, Assistant Director & Youth Services Director; Steve Rossi, Technical Services Director; and David Ruff, Library Executive Director.

II.

Ms. Threadgill moved that:

THE SECRETARY'S MINUTES DATED JULY 6, 2021 BE APPROVED.

Following the opportunity for discussion, the question was called. The motion was unanimously approved on a voice vote.

III.

The meeting was open to the public for a period not to exceed twenty minutes. No one from the public addressed the Board.

IV.

New Business:

A. Ms. Webb moved that:

ACCOUNTS PAYABLE DATED JULY 30, 2021 IN THE AMOUNT OF \$352,318.31 AS PRESENTED IN ATTACHMENT A – 08/03/21 BE APPROVED FOR PAYMENT.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

B. Ms. Threadgill moved that:

THE BOARD AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE A CONTRACT FOR THE EMERGENCY REPAIR OF THE EAST WING EXTERIOR RAILINGS AS DESCRIBED IN ATTACHMENT B – 08/03/21.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

C. Ms. Semple moved that:

THE BOARD APPROVE THE UPDATED EMPLOYEE HEALTH INSURANCE CONTRIBUTION RATES OF 10% OF THE ANNUAL PREMIUM FOR ALL HMOs AND 12% FOR ALL PPOs AS PRESENTED IN ATTACHMENT C – 08/03/21.

Several Board members endorsed the logic of the employee contribution increase as not being unduly burdensome on participating employees while putting us more in line with the City Of Rolling Meadows and other area libraries. Mr. Arroyo expressed concerns that the City estimate of a 5% increase in health insurance premiums may be too low.

At the end of the discussion, the question was called. The motion carried on a roll call vote with seven (7) in favor and Mr. Arroyo voting to abstain.

D. Ms. Semple moved that:

THE BOARD APPROVE UPDATES TO THE EMPLOYEE HANDBOOK AS PRESENTED IN ATTACHMENT D – 08/03/21.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

E. Other Business:

There was no Other Business.

V.

Reports:

- A. Board President Dick Wright noted that the BOARD/STAFF COMMITTEE assignments have been finalized for 2021 / 2022 and have been distributed in the Board Packet.
- B. Finance Committee Chair Peg Webb reminded everyone that the new regular meeting time for the Finance Committee will be at 6:30 P.M. on the night of the Board Meeting.
- C. Planning Committee Chair Jean Threadgill reported that the committee met on July 14 to discuss this year's L.E.D. Lighting project.

- D. Personnel Committee Chair Eunice Semple reported that the Personnel Committee has completed its regularly scheduled work for this year and does not anticipate the need for another meeting.
- E. Bylaws Committee Chair Marsha Kremer noted that the committee will meet in September, and she will work with Mr. Ruff and the rest of the committee to set a date.
- F. Heritage Committee Chair Dick Wright reported that the committee will next meet in 2022 to discuss resumption of the Legacy Project. He suggested that the committee may consider focusing on past staff members next year.
- G. Development Committee Chair Suzanne Horn reported that she anticipates a meeting in October and will work with the committee and Mr. Ruff to set a date.
- H. Friends' Liaison Sharon Montague reported that the Friends plan to end the "free book give-away" soon to help build inventory for a November Booksale. Ms. Montague and Youth Services Director Lucia Khipple reported that the Storywalk © project has been completed with the Park District and was opened to the public on August 1.
- I. Library Director David Ruff thanked the Friends Of The Library for funding the Storywalk ©, and to Ms. Khipple and Ms. Montague for managing the logistics for the project.

VI.

Ms. Webb moved that the meeting be adjourned. The motion was unanimously approved on a voice vote.

The meeting adjourned at 7:45 P.M.

Marsha Kremer, Secretary
Rolling Meadows Library Board

Date