

ROLLING MEADOWS LIBRARY BOARD OF TRUSTEES MEETING
MAY 4, 2021

I.

President Wright called to order the regularly scheduled meeting of the Rolling Meadows Library Board of Trustees at 7:00 P.M.

Due to the Governor's Corona Virus shelter-in-place proclamation, the meeting was conducted via a Zoom tele/videoconference.

Present: Horn, Kremer, Semple, Threadgill, Vange, Webb, and Wright

Absent: Arroyo, Erturk

Also present: Mary Constance Back, Readers' Services Director; Jennifer Collette, Reference Services Director; Lucia Khipple, Assistant Director & Youth Services Director; Sharon Montague, Special Services Director; Steve Rossi, Technical Services Director; Julie Tang, Financial Services Coordinator; Mike Mraz, Computer Services Contractor; and David Ruff, Library Executive Director.

II.

Ms. Semple moved that:

THE SECRETARY'S MINUTES DATED APRIL 6, 2021 BE APPROVED.

Following the opportunity for discussion, the question was called. The motion was unanimously approved on a voice vote.

III.

The meeting was open to the public for a period not to exceed twenty minutes. No members of the public submitted questions to the Board via e-mail as requested for the Zoom Meeting format.

IV.

President Wright had no preliminary comments.

V.

Mr. Ruff reported that the Library will resume Sunday hours of service (1:00 P.M. to 5:00 P.M.) beginning May 16, that we expect to sufficiently rebuild staffing to further expand hours in July, and that ComEd will replace the main transformer for the Library this month.

VI.

Unfinished Business

There was no Unfinished Business.

VII.

New Business

- A. Ms. Webb, Finance Committee Chair, reported that the Committee met today to review this month's expenses as presented in Attachment A – 05/04/21.
- B. Ms. Webb moved that:

ACCOUNTS PAYABLE DATED APRIL 30, 2021 IN THE AMOUNT OF \$269,790.70 BE APPROVED FOR PAYMENT.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

- C. Other New Business

Ms. Semple announced that a Personnel Committee Meeting will be scheduled for May 26, 2021 at 10:00 A.M. to begin the annual review of the Employee Manual and salary ranges.

VIII.

Ms. Threadgill moved that the meeting be adjourned. The motion was unanimously approved on a voice vote.

The meeting adjourned at 7:09 P.M.

Marsha Kremer, Secretary
Rolling Meadows Library Board

Date