

ROLLING MEADOWS LIBRARY BOARD OF TRUSTEES MEETING
JUNE 1, 2021

I.

President Wright called to order the regularly scheduled meeting of the Rolling Meadows Library Board of Trustees at 7:00 P.M.

Due to the Governor's Corona Virus shelter-in-place proclamation, the meeting was conducted via a Zoom tele/videoconference.

Present: Erturk, Horn, Kremer, Semple, Threadgill, Webb, and Wright

Absent: Arroyo, Vange

Also present: Mary Constance Back, Readers' Services Director; Lucia Khipple, Assistant Director & Youth Services Director; Sharon Montague, Special Services Director; Steve Rossi, Technical Services Director; and David Ruff, Library Executive Director.

II.

Ms. Semple moved that:

THE SECRETARY'S MINUTES DATED MAY 4, 2021 BE APPROVED.

Following the opportunity for discussion, the question was called. The motion was unanimously approved on a voice vote.

III.

The meeting was open to the public for a period not to exceed twenty minutes. No members of the public submitted questions to the Board via e-mail as requested for the Zoom Meeting format.

IV.

President Wright expressed his satisfaction that the Library has resumed Sunday hours for the public.

V.

Mr. Ruff reported that: the Library is busily hiring staff to fill positions vacated during the past year; the Library hopes to expand to 67 hours per week open to the public when staffing is sufficient; the Board is requested to get any audit questions they may have to him or auditor Judy Walther by Friday, June 4; the new Voice Over IP phone system is installed and adjustments to the firewall should be complete soon to make the system completely operational; vaccinated

patrons will no longer be required to wear masks as per the Governor's guidelines; however, staff will continue to wear masks on recommendation of our insurer; the Board will discuss a return to in-person meetings as the State's guidelines are updated in June; Administrative Associate, Ruth Wagner will retire this month after 31 years of dedicated service – she will be missed; Technical Services Director Steve Rossi was congratulated on completing 41 years of excellent service at the Library; and Youth Services Director Lucia Khipple gave an overview of the very popular Summer Reading Program and how it has been modified to successfully operate during the COVID pandemic.

VI.

Unfinished Business

There was no Unfinished Business.

VII.

New Business

A. Ms. Webb, Finance Committee Chair, reported that the Committee met today to review this month's expenses as presented in Attachment A – 06/01/21.

B. Ms. Webb moved that:

ACCOUNTS PAYABLE DATED MAY 31, 2021 IN THE AMOUNT OF \$281,506.85 BE APPROVED FOR PAYMENT.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

C. Ms. Threadgill moved that the Board accept the bid of RG Asphalt & Concrete of Elgin, Illinois as the low bidder in the amount of \$ 6,092 to repair the Library's concrete curbs, crackfill & stripe Library parking lots, and grind uneven portions of the Library's concrete sidewalks as presented in Attachment B – 06/01/21.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

D. Ms. Semple provided an overview of the Board Officer Nomination and election procedures and reminded the Board to submit their nominations to her via email or in print via the Library Administration Office.

E. Other New Business

There was no other new business.

VIII.

Ms. Webb moved that the meeting be adjourned. The motion was unanimously approved on a voice vote.

The meeting adjourned at 7:22 P.M.

Marsha Kremer, Secretary
Rolling Meadows Library Board

Date