

ROLLING MEADOWS LIBRARY BOARD OF TRUSTEES MEETING  
JUNE 18, 2020

**I.**

President Wright called to order the regularly scheduled meeting of the Rolling Meadows Library Board of Trustees at 7:00 P.M.

Due to the Governor's Corona Virus shelter-in-place proclamation, the meeting was conducted via a Zoom teleconference.

Present: Arroyo, Erturk, Horn, Kremer, Threadgill, Vange, Webb, and Wright

Absent: Semple (joined the meeting at 7:08 P.M. due to some technical difficulties)

Also present: Mary Constance Back, Readers' Services Director; Jennifer Collette, Reference Services Director; Lucia Khipple, Assistant Director & Youth Services Director; Sharon Montague, Special Services Director; Steve Rossi, Technical Services Director; Julie Tang, Financial Services Coordinator; and David Ruff, Library Executive Director.

**II.**

Ms. Threadgill moved that:

**THE SECRETARY'S OPEN MINUTES DATED MAY 14, 2020 BE APPROVED.**

Following the opportunity for discussion, the question was called. The motion was unanimously approved on a voice vote.

**III.**

The meeting was open to the public for a period not to exceed twenty minutes. No members of the public submitted questions to the Board via e-mail as requested for the Zoom Meeting format.

**IV.**

President Wright noted that the next Finance Committee and Board Meeting will be held as a Zoom Meeting on Thursday, July 16, 2020 due to continuing caution regarding the COVID-19 pandemic and the need for social distancing. He also reminded the Board that Board Elections will take place next month and Ms. Semple will brief them on the process.

**V.**

Mr. Ruff reported that patrons seemed pleased that the Library is open. The Library is open six days per week and six hours per day. Since opening June 1, we are averaging 120 to 150 patrons

per day with a net in the building at any given time of fifteen to twenty. To our knowledge, we are the only library in the Chicago area that is currently open. Several have expressed plans to discuss opening in July.

**VI.**

Unfinished Business

There was no Unfinished Business.

**VII.**

New Business

- A. Ms. Webb, Finance Committee Chair, reported that the Committee met today to review this month's expenses as presented in Attachment B – 06/18/20.
- B. Ms. Webb moved that:

**ACCOUNTS PAYABLE FOR 2020 DATED JUNE 16, 2020 IN THE AMOUNT OF \$270,514.46 BE APPROVED FOR PAYMENT.**

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

- C. Other New Business

Ms. Semple joined the meeting at 7:08 after resolving some equipment problems connecting to Zoom. She reminded everyone that she will send an e-mail regarding the Board Officer Nomination process.

Ms. Vange reported that the Friends Free Book Give-away is well-received by the community. We need to remind patrons that we have a good selection of children's books available.

Ms. Vange moved that the meeting be adjourned. The motion was unanimously approved on a voice vote.

The meeting adjourned at 7:10 P.M.

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Marsha Kremer, Secretary  
Rolling Meadows Library Board

Date \_\_\_\_\_