

01/31/20

ROLLING MEADOWS LIBRARY

Expenses By Account

Current Month

Date	Name	Memo	Amount
50000 Expenses			
51000 Personnel			
51010 Payroll			
01/17/2020	CITY OF R.M. - SALARIES	01 OF 26 (01/01 - 01/08/20)	43,745.31
01/31/2020	CITY OF R.M. - SALARIES	02 OF 26 (01/09 - 01/22/20)	73,371.64
Total 51010 Payroll			117,116.95
51020 IMRF			
01/17/2020	CITY OF R.M. - IMRF	01 OF 26 (01/01 - 01/08/20)	6,487.71
01/31/2020	CITY OF R.M. - IMRF	02 OF 26 (01/09 - 01/22/20)	10,787.12
Total 51020 IMRF			17,274.83
51030 FICA			
01/17/2020	CITY OF R.M. - FICA	01 OF 26 (01/01 - 01/08/20)	3,346.43
01/31/2020	CITY OF R.M. - FICA	02 OF 26 (01/09 - 01/22/20)	5,610.66
Total 51030 FICA			8,957.09
51040 Health Insurance			
51040.01 Health & Dental Ins.			
01/17/2020	CITY OF R.M.-HEALTH INSURANCE	8 DAYS OF 01/17/20 IPBC	6,097.11
Total 51040.01 Health & Dental Ins.			6,097.11
Total 51040 Health Insurance			6,097.11
Total 51000 Personnel			149,445.98
52000 Materials For Patrons			
52010 Youth Materials			
52011 Youth Books			
52011.02 Yth Fic Picture Bks			
01/27/2020	BAKER & TAYLOR (L039867)		302.32
01/27/2020	BAKER & TAYLOR (L039867)		134.23
Total 52011.02 Yth Fic Picture Bks			436.55
52011.03 Yth Fic J Chap Bks			
01/27/2020	BAKER & TAYLOR (L039867)		34.98
01/27/2020	BAKER & TAYLOR (L579391)		14.21
01/27/2020	BAKER & TAYLOR (L579391)		177.90
Total 52011.03 Yth Fic J Chap Bks			227.09
52011.05 Yth Fic Span Lang			
01/27/2020	BAKER & TAYLOR (L039867)		42.75
01/27/2020	BAKER & TAYLOR (L039867)		122.78
Total 52011.05 Yth Fic Span Lang			165.53

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Date	Name	Memo	Amount
52011.2700 700's Art & Rec			
01/27/2020	BAKER & TAYLOR (L039867)		16.79
	Total 52011.2700 700's Art & Rec		16.79
52011.2912 NF Span Lang			
01/27/2020	BAKER & TAYLOR (L039867)		67.32
01/27/2020	BAKER & TAYLOR (L039867)		85.88
	Total 52011.2912 NF Span Lang		153.20
	Total 52011 Youth Books		999.16
	Total 52010 Youth Materials		999.16
52020 Adult Services Materials			
52021 Adult Services Books			
52021.01000 000's Generalities			
01/27/2020	BAKER & TAYLOR (L025684)		20.82
	Total 52021.01000 000's Generalities		20.82
52021.01100 100's Phil & Psyc			
01/27/2020	BAKER & TAYLOR (L025684)		14.77
01/27/2020	BAKER & TAYLOR (L025684)		33.84
01/27/2020	BAKER & TAYLOR (L025684)		52.50
01/27/2020	BAKER & TAYLOR (L025684)		27.00
	Total 52021.01100 100's Phil & Psyc		128.11
52021.01300 300's Soc Science			
01/21/2020	PETTY CASH LIBRARY (CHECKING)	SYNCHRONY BANK/AMAZON	24.71
01/27/2020	BAKER & TAYLOR (L025684)		107.96
01/27/2020	BAKER & TAYLOR (L025684)		64.19
01/27/2020	BAKER & TAYLOR (L025684)		39.62
01/27/2020	BAKER & TAYLOR (L025684)		29.65
01/27/2020	BAKER & TAYLOR (L025684)		64.73
01/27/2020	BAKER & TAYLOR (L025684)		108.94
01/27/2020	BAKER & TAYLOR (L025684)		174.72
	Total 52021.01300 300's Soc Science		614.52
52021.01400 400's Language			
01/27/2020	BAKER & TAYLOR (L025684)		15.31
	Total 52021.01400 400's Language		15.31

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Date	Name	Memo	Amount
52021.01500 500's Pure Science			
01/27/2020	BAKER & TAYLOR (L025684)		16.46
01/27/2020	BAKER & TAYLOR (L025684)		28.90
01/27/2020	BAKER & TAYLOR (L025684)		15.82
01/27/2020	BAKER & TAYLOR (L025684)		15.81
01/27/2020	BAKER & TAYLOR (L025684)		47.64
Total 52021.01500 500's Pure Science			124.63
52021.01600 600's Technology			
01/27/2020	BAKER & TAYLOR (C056564)		66.49
01/27/2020	BAKER & TAYLOR (C056564)		73.46
01/27/2020	BAKER & TAYLOR (L025684)		92.84
01/27/2020	BAKER & TAYLOR (L025684)		17.03
01/27/2020	BAKER & TAYLOR (L025684)		17.60
01/27/2020	BAKER & TAYLOR (L025684)		14.87
01/27/2020	BAKER & TAYLOR (L025684)		27.75
01/27/2020	BAKER & TAYLOR (L025684)		85.65
Total 52021.01600 600's Technology			395.69
52021.01700 700's Art & Rec			
01/27/2020	BAKER & TAYLOR (L025684)		348.25
01/27/2020	BAKER & TAYLOR (L025684)		14.77
01/27/2020	BAKER & TAYLOR (L025684)		28.45
01/27/2020	BAKER & TAYLOR (L025684)		29.46
Total 52021.01700 700's Art & Rec			420.93
52021.01800 800's Lit & Drama			
01/27/2020	BAKER & TAYLOR (L025684)		12.34
01/27/2020	BAKER & TAYLOR (L025684)		9.49
Total 52021.01800 800's Lit & Drama			21.83
52021.01900 900's Hist & Travel			
01/27/2020	BAKER & TAYLOR (C056564)		32.21
01/27/2020	BAKER & TAYLOR (C056564)		66.30
01/27/2020	BAKER & TAYLOR (L025684)		32.93
01/27/2020	BAKER & TAYLOR (L025684)		178.30
01/27/2020	BAKER & TAYLOR (L025684)		8.33
Total 52021.01900 900's Hist & Travel			318.07
52021.01911 Biography			
01/27/2020	BAKER & TAYLOR (L025684)		18.73
01/27/2020	BAKER & TAYLOR (L025684)		51.86
01/27/2020	BAKER & TAYLOR (L025684)		31.77
01/27/2020	BAKER & TAYLOR (L025684)		31.22
Total 52021.01911 Biography			133.58

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Date	Name	Memo	Amount
52021.01913 Careers			
01/27/2020	BAKER & TAYLOR (C056564)		10.53
01/27/2020	BAKER & TAYLOR (C056564)		18.57
01/27/2020	BAKER & TAYLOR (L025684)		33.13
01/27/2020	BAKER & TAYLOR (L025684)		20.93
01/27/2020	BAKER & TAYLOR (L025684)		13.08
01/28/2020	CENGAGE LEARNING		781.74
Total 52021.01913 Careers			877.98
52021.01915 Reference			
01/27/2020	BAKER & TAYLOR (C056564)		157.59
01/27/2020	BAKER & TAYLOR (C056564)		222.77
01/28/2020	MERGENT, INC	(01/01 - 12/31/2020)	5,320.00
Total 52021.01915 Reference			5,700.36
52021.0201 Adult Fic-Hardcover			
01/21/2020	PETTY CASH LIBRARY (CHECKING)	SYNCHRONY BANK/AMAZON	114.74
01/27/2020	BAKER & TAYLOR (L576975)		379.01
01/27/2020	BAKER & TAYLOR (L576975)		469.26
01/27/2020	BAKER & TAYLOR (L576975)		367.99
01/27/2020	BAKER & TAYLOR (L576975)		438.76
01/27/2020	BAKER & TAYLOR (L576975)		227.39
01/29/2020	BAKER & TAYLOR (L576975)		283.30
Total 52021.0201 Adult Fic-Hardcover			2,280.45
52021.0202 Adult Fic-Paperback			
01/27/2020	BAKER & TAYLOR (L576975)		14.70
01/27/2020	BAKER & TAYLOR (L576975)		4.90
01/27/2020	BAKER & TAYLOR (L576975)		46.20
01/27/2020	BAKER & TAYLOR (L576975)		73.09
01/29/2020	BAKER & TAYLOR (L576975)		27.22
Total 52021.0202 Adult Fic-Paperback			166.11
52021.03 Fic Top Of The Charts			
01/27/2020	BAKER & TAYLOR (L576975)		34.36
01/27/2020	BAKER & TAYLOR (L576975)		99.42
01/27/2020	BAKER & TAYLOR (L576975)		221.97
01/27/2020	BAKER & TAYLOR (L576975)		131.78
01/27/2020	BAKER & TAYLOR (L576975)		33.24
01/29/2020	BAKER & TAYLOR (L576975)		65.34
Total 52021.03 Fic Top Of The Charts			586.11

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Date	Name	Memo	Amount
52021.04 Large Print			
01/27/2020	BAKER & TAYLOR (L576975)		29.59
01/27/2020	BAKER & TAYLOR (L576975)		290.71
01/27/2020	BAKER & TAYLOR (L576975)		25.79
01/27/2020	BAKER & TAYLOR (L576975)		174.13
01/29/2020	BAKER & TAYLOR (L576975)		201.45
Total 52021.04 Large Print			721.67
52021.06 Young Adult			
01/29/2020	BAKER & TAYLOR (L576975)		10.81
Total 52021.06 Young Adult			10.81
Total 52021 Adult Services Books			12,536.98
52023 Adult Services Nonbook			
52023.02 Audio Books, Fiction			
01/27/2020	BAKER & TAYLOR (L025684)		82.50
01/27/2020	BAKER & TAYLOR (L025684)		67.08
01/27/2020	BAKER & TAYLOR (L025684)		20.89
01/27/2020	BAKER & TAYLOR (L025684)	CREDIT FOR INCORRECT DISCOUNT GIVEN ON BLACKSTONE TITLES INVOIC...	(18.00)
Total 52023.02 Audio Books, Fiction			152.47
52023.03 Audio Books, NF			
01/27/2020	BAKER & TAYLOR (L025684)		61.03
01/27/2020	BAKER & TAYLOR (L025684)		19.25
01/27/2020	BAKER & TAYLOR (L025684)		50.23
01/27/2020	BAKER & TAYLOR (L025684)		24.75
01/27/2020	BAKER & TAYLOR (L025684)	CREDIT FOR INCORRECT DISCOUNT GIVEN ON BLACKSTONE TITLES INVOIC...	(180.00)
Total 52023.03 Audio Books, NF			(24.74)
52023.06 Music CDs			
01/27/2020	BAKER & TAYLOR ENTERTAINMENT		10.18
01/27/2020	BAKER & TAYLOR ENTERTAINMENT		11.89
01/27/2020	BAKER & TAYLOR ENTERTAINMENT		153.09
01/27/2020	BAKER & TAYLOR ENTERTAINMENT		11.88
Total 52023.06 Music CDs			187.04
52023.07 DVDs & Videos, Fiction			
01/21/2020	PETTY CASH LIBRARY (CHECKING)	SYNCHRONY BANK/AMAZON	74.97
01/27/2020	BAKER & TAYLOR ENTERTAINMENT		219.63
01/27/2020	BAKER & TAYLOR ENTERTAINMENT		33.78
01/28/2020	MIDWEST TAPE		23.98
Total 52023.07 DVDs & Videos, Fiction			352.36

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Date	Name	Memo	Amount
52023.08 DVDs & Videos, NF			
01/27/2020	BAKER & TAYLOR ENTERTAINMENT		22.01
01/27/2020	BAKER & TAYLOR ENTERTAINMENT		245.54
01/29/2020	BAKER & TAYLOR ENTERTAINMENT		18.37
Total 52023.08 DVDs & Videos, NF			285.92
Total 52023 Adult Services Nonbook			953.05
52024 Ad Serv Periodicals			
52024.01 Magazine subs. - Cox			
01/28/2020	WT. COX INFORMATION SERVICES		55.00
Total 52024.01 Magazine subs. - Cox			55.00
52024.03 Magazine Subs.-Direct			
01/28/2020	ATLANTIC	RENEW SUBSCRIPTION FOR 1 YR.	14.95
01/28/2020	INFORMATION TODAY, INC.	RENEW SUBSCRIPTION	99.95
01/28/2020	NATIONAL AUDUBON SOCIETY		20.00
Total 52024.03 Magazine Subs.-Direct			134.90
Total 52024 Ad Serv Periodicals			189.90
52025 Ad. Serv. Elec. Reference			
01/28/2020	CENGAGE LEARNING		7,523.67
01/28/2020	CENGAGE LEARNING		14,166.72
Total 52025 Ad. Serv. Elec. Reference			21,690.39
Total 52020 Adult Services Materials			35,370.32
Total 52000 Materials For Patrons			36,369.48
53000 Operating Costs			
53011 Programs For Youth			
53011.01 General			
53011.0101 In-House			
01/21/2020	PETTY CASH LIBRARY (CHECKING)	SYNCHRONY BANK/AMAZON	92.28
01/24/2020	PETTY CASH	B. CUSMANO - REIMB. FOR ITEM PURCHASED FOR Y.S. PROG.	4.76
Total 53011.0101 In-House			97.04
Total 53011.01 General			97.04
Total 53011 Programs For Youth			97.04

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Expenses By Account Current Month

Date	Name	Memo	Amount
53012 Programs For Adults			
53012.03 Presenters			
01/14/2020	PETTY CASH LIBRARY (CHECKING)	DANN GIRE - PROG. SPEAKER'S FEE	250.00
01/14/2020	PETTY CASH LIBRARY (CHECKING)	RAYMOND BENSON - PROG. SPEAKER'S FEE	250.00
01/28/2020	BROWN, CHERYL		250.00
01/28/2020	NOSTALGIA ENTERTAINMENT	WILL BE REIMB. BY FRIENDS OF RML	325.00
Total 53012.03 Presenters			1,075.00
Total 53012 Programs For Adults			1,075.00
53013 General & Admin. Programs			
53013.02 Adult Book Clubs			
01/28/2020	DE MOSS, CARRIE	REIMB. FOR REFRESHMENTS FOR BOOK DISCUSSIONS (1/9 - 1/14/2020)	34.29
01/29/2020	HERRON, NANA	REIMB. FOR SUPPLIES & TREATS FOR CREATIVE COLORING CLUB	21.44
01/29/2020	HERRON, NANA	REIMB. FOR TREATS FOR THE REAL TO REEL BOOK CLUB (WINTER MTG.)	10.00
Total 53013.02 Adult Book Clubs			65.73
53013.99 Other			
01/27/2020	PETTY CASH	D. RUFF - REIMB. FOR GRATUITY FOR PIANO MOVERS	20.00
01/28/2020	COSTCO MEMBERSHIP	MEMBERSHIP DUES FOR J. TANG & L. KHIPPLE	60.00
01/28/2020	COSTCO MEMBERSHIP	MEMBERSHIP DUES FOR S. MONTAGUE & S. KECICI	60.00
Total 53013.99 Other			140.00
Total 53013 General & Admin. Programs			205.73
53021 Professional Development			
53021.01 Administrative Serv.			
01/29/2020	RAILS	SERVING OUR PUBLIC 4.0	25.00
Total 53021.01 Administrative Serv.			25.00
Total 53021 Professional Development			25.00
53022 Dues			
53022.11 Library Board			
01/28/2020	AMERICAN LIBRARY ASSOCIATION (ME...	TRUSTEE MEMBERSHIP DUES FOR J. ARROYO	67.00
01/28/2020	AMERICAN LIBRARY ASSOCIATION (ME...	UNITED FOR LIBRARIES: THE ASSOC. OF LIBRARY TRUSTEES, ADVOCATES, ...	55.00
01/28/2020	AMERICAN LIBRARY ASSOCIATION (ME...	SUSTAINABILITY ROUND TABLE FOR J. ARROYO	10.00
Total 53022.11 Library Board			132.00
53022.99 Other			
01/28/2020	LACONI	ANNUAL LIBRARY MEMBERSHIP (JAN. - DEC. 2020)	100.00
Total 53022.99 Other			100.00
Total 53022 Dues			232.00

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Date	Name	Memo	Amount
53030 Transportation			
53030.01 Administrative Serv.			
01/29/2020	TANG, JULIE	REIMB. FOR MILEAGE EXP. (01/02 - 01/29/2020)	43.99
	Total 53030.01 Administrative Serv.		43.99
53030.02 Building Services			
01/14/2020	PETTY CASH	J. HALL - REIMB. FOR MILEAGE EXP. (01/10 - 06/09/19)	3.02
	Total 53030.02 Building Services		3.02
	Total 53030 Transportation		47.01
53040 Office/Operating Supplies			
53041 Circulation Services			
53041.99 Other Circ Supplies			
01/28/2020	DEMCO, INC.	BOOKMARKS FOR CIRC. DEPT.	97.35
	Total 53041.99 Other Circ Supplies		97.35
	Total 53041 Circulation Services		97.35
53043 Technical Services			
53043.04 Tape			
01/28/2020	OFFICE DEPOT	FILAMENT TAPES FOR T.S.	39.38
	Total 53043.04 Tape		39.38
53043.05 Media Supplies			
01/28/2020	SHOWCASES		299.31
	Total 53043.05 Media Supplies		299.31
53043.99 T.S. Supplies, Other			
01/21/2020	PETTY CASH LIBRARY (CHECKING)	SYNCHRONY BANK/AMAZON - STICKER REMOVAL PENS	25.79
01/28/2020	WAREHOUSE DIRECT	DATE STAMPER	14.58
	Total 53043.99 T.S. Supplies, Other		40.37
	Total 53043 Technical Services		379.06
53044 General Supplies			
53044.01 Paper, General			
01/28/2020	GRAPHIC 14, INC.		125.15
	Total 53044.01 Paper, General		125.15
53044.03 Pens, Pencils, etc.			
01/28/2020	OFFICE DEPOT	1 BOX OF #10 ENVELOPE	14.71
01/28/2020	WAREHOUSE DIRECT	GEN. OFFICE SUPPLIES	16.50
01/29/2020	WAREHOUSE DIRECT	GEN. OFFICE SUPPLIES	88.14
	Total 53044.03 Pens, Pencils, etc.		119.35

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Date	Name	Memo	Amount
53044.05 Toner, Printers			
01/21/2020	PETTY CASH LIBRARY (CHECKING)	SYNCHRONY BANK/AMAZON	24.50
	Total 53044.05 Toner, Printers		24.50
53044.99 Other Gen Supplies			
01/28/2020	WAREHOUSE DIRECT	POST-IT NOTES FOR ADMIN.	11.52
01/28/2020	WAREHOUSE DIRECT	REMOVABLE LABELS FOR Y.S. BOOKS	13.41
01/28/2020	WAREHOUSE DIRECT	TAB DIVIDERS FOR Y.S. RECORD KEEPING	3.09
01/29/2020	OFFICE DEPOT	ILL SUPPLIES - BUBBLE MAILERS	58.79
	Total 53044.99 Other Gen Supplies		86.81
	Total 53044 General Supplies		355.81
53049.99 Other			
01/21/2020	PETTY CASH LIBRARY (CHECKING)	SYNCHRONY BANK/AMAZON - CABLE & CORD MGMT. SYSTEM	28.95
	Total 53049.99 Other		28.95
	Total 53040 Office/Operating Supplies		861.17
53050 Contract Serv's, General			
53050.01 City Services			
01/31/2020	CITY OF R.M. - PROF. SERVICES	01 OF 12	3,828.92
	Total 53050.01 City Services		3,828.92
53050.011 Water & Sewer			
01/28/2020	CITY OF R.M.- UTILITIES	01 OF 12	513.98
	Total 53050.011 Water & Sewer		513.98
53050.04 Liability Insurance			
01/31/2020	CITY OF R.M. - LIABILITY INSURANCE	01 OF 12	6,859.75
	Total 53050.04 Liability Insurance		6,859.75
53050.08 Other Postage & Deliv.			
01/23/2020	PETTY CASH	R. WAGNER - REIMB. FOR POSTAGE TO SEND OUT CERTIFIED MAIL/ANNUAL ...	6.85
	Total 53050.08 Other Postage & Deliv.		6.85
53050.11 OCLC Fixed-Fee Cat'g			
01/28/2020	IHLS-OCLC	JANUARY 2020	2,842.23
	Total 53050.11 OCLC Fixed-Fee Cat'g		2,842.23
	Total 53050 Contract Serv's, General		14,051.73
53060 Contr Serv's, Technology			
53060.02 Phone/Modem Lines			
01/21/2020	PETTY CASH LIBRARY (CHECKING)	CALL ONE - PHONE BILL (01/15 - 02/14/2020)	460.96
	Total 53060.02 Phone/Modem Lines		460.96

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Date	Name	Memo	Amount
53060.04 System Maint (ILS)			
01/28/2020	INNOVATIVE INTERFACES, INC.	MILLENNIUM MAINTENANCE ANNUAL RENEWAL	45,986.80
01/28/2020	INNOVATIVE INTERFACES, INC.	MILLENNIUM HOSTED SERVER FOR 2020 (YEAR 3 OF 5)	7,713.00
Total 53060.04 System Maint (ILS)			53,699.80
53060.05 Network Maint (LAN)			
01/21/2020	PETTY CASH LIBRARY (CHECKING)	SYNCHRONY BANK/AMAZON	20.22
01/28/2020	CENTURION TECHNOLOGIES		549.14
01/28/2020	PACE SYSTEMS, INC.	SYMANTEC ANTI-VIRUS (01/12/2020 - 01/11/2021)	1,842.00
Total 53060.05 Network Maint (LAN)			2,411.36
Total 53060 Contr Serv's, Technology			56,572.12
53070 Contr Serv's, Maintenance			
53070.01 Alarms (fire/security)			
01/28/2020	FSS TECHNOLOGIES	TWO 12V BATTERIES	168.00
01/28/2020	FSS TECHNOLOGIES	1 OF 4	701.00
Total 53070.01 Alarms (fire/security)			869.00
53070.03 Cleaning Services			
01/28/2020	GLOBAL FACILITY SOLUTIONS INC	01 OF 12	1,799.00
Total 53070.03 Cleaning Services			1,799.00
53070.04 Elevator			
01/28/2020	KONE INC.	01 OF 12	270.26
Total 53070.04 Elevator			270.26
53070.06 HVAC			
01/28/2020	GENERAL MECHANICAL	1 OF 4	3,570.00
Total 53070.06 HVAC			3,570.00
53070.08 Lawn Services			
01/28/2020	TRUGREEN	2020 PREPAY LAWN SERV.	1,401.52
Total 53070.08 Lawn Services			1,401.52
Total 53070 Contr Serv's, Maintenance			7,909.78
53310 Maint, NonContract Serv's			
01/28/2020	LOWE'S HOME CENTERS, INC.	CONES WITH REFLECT TAPE FOR MAINT. SERV.	56.92
01/28/2020	LOWE'S HOME CENTERS, INC.	SUPPLIES FOR MAINT. SERV.	38.90
01/28/2020	LOWE'S HOME CENTERS, INC.	SUPPLIES FOR MAINT. SERV.	192.44
Total 53310 Maint, NonContract Serv's			288.26

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Date	Name	Memo	Amount
53400 Machinery & Equipment			
53400.01 Information Technology			
01/21/2020	PETTY CASH LIBRARY (CHECKING)	SYNCHRONY BANK/AMAZON	123.86
01/28/2020	ALTERNATIVE BUSINESS SUPPLIERS I...	NEW ADMIN. COPIER	4,173.00
Total 53400.01 Information Technology			4,296.86
53400.03 Maintenance Equipment			
01/28/2020	LOWE'S HOME CENTERS, INC.	CRAFTSMAN ELECTRIC SNOWBLOWER FOR MAINT. SERV.	541.55
Total 53400.03 Maintenance Equipment			541.55
53400.99 Other			
01/28/2020	RECYCLING CENTER	RECYCLING OF 2 REMAINING PAC MONITORS	20.00
Total 53400.99 Other			20.00
Total 53400 Machinery & Equipment			4,858.41
Total 53000 Operating Costs			86,223.25
Total 50000 Expenses			272,038.71
TOTAL			272,038.71