

ROLLING MEADOWS LIBRARY BOARD OF TRUSTEES MEETING
DECEMBER 7, 2021

I.

President Wright called to order the regularly scheduled meeting of the Rolling Meadows Library Board of Trustees at 7:03 P.M in the Library Community Room.

Present: Arroyo, Erturk, Horn, Kremer, Semple, Threadgill, Vange, Webb, and Wright

Absent:

Also present: Mary Constance Back, Readers' Services Director; Jennifer Collette, Reference Services Director; Sabri Kecici, Building Services Director; Lucia Khipple, Assistant Director & Youth Services Director; Sharon Montague, Special Services Director; Steve Rossi, Technical Services Director; David Ruff, Library Executive Director; and Mary Sebela, Circulation Services Director; Kristin Troy, Administrative Services Coordinator.

II.

Ms. Vange moved that:

THE SECRETARY'S MINUTES DATED NOVEMBER 2, 2021 BE APPROVED.

Following the opportunity for discussion, the question was called. The motion was unanimously approved on a voice vote.

III.

The meeting was open to the public for a period not to exceed twenty minutes. No one from the public addressed the Board.

IV.

New Business:

A. Ms. Webb moved that:

ACCOUNTS PAYABLE DATED OCTOBER 31, 2021 IN THE AMOUNT OF \$309,758.49 AS PRESENTED IN ATTACHMENT A – 12/07/21 BE APPROVED FOR PAYMENT.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

- B. Ms. Kremer moved that:

THE BOARD APPROVE PROPOSED UPDATES TO THE LIBRARY POLICIES AS PRESENTED IN ATTACHMENT B – 12/07/21.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote.

- C. Ms. Threadgill moved that:

THE BOARD APPROVE THE EXECUTIVE DIRECTOR JOB DESCRIPTION, JOB POSTING, AND ADVERTISING LOCATIONS PRESENTED BY THE EXECUTIVE DIRECTOR SEARCH COMMITTEE AS PRESENTED IN ATTACHMENT C – 11/02/21.

Following the opportunity for discussion, the question was called. The motion was unanimously approved on a voice vote.

V.

Reports:

- A. Board President Dick Wright had no additional report.
- B. Finance Committee Chairperson Peg Webb had no additional report.
- C. Planning Committee Chair Jean Threadgill reported that the East Railing repair is delayed until Spring due to the need for weather in the 50s to best work with concrete and caulk. The L.E.D. light conversion project is complete.
- D. Personnel Committee Chair Eunice Semple had no additional report.
- E. Bylaws Committee Chair Marsha Kremer had no additional report.
- F. Heritage Committee Chair Dick Wright reported that no Heritage Committee meeting is scheduled at this time. The committee will resume work in 2022.
- G. Development Committee chair Suzanne Horn reported that no Development Committee meeting is scheduled at this time. The committee will resume work in 2022.
- H. Friends' Liaison Sharon Montague reported that the Friends had a meeting last month. The next meeting will be Tuesday, December 14. There will be no Holiday meeting this year, but a Friends' social event may be planned for February. Ms. Vange reported that the most recent Friends' Booksale raised over \$4,000 for the library.
- I. Library Director David Ruff had no additional report.

VI.

Ms. Webb moved that the meeting be adjourned. The motion was unanimously approved on a voice vote.

The meeting adjourned at 7:25 P.M.

Marsha Kremer, Secretary
Rolling Meadows Library Board

Date