

ROLLING MEADOWS LIBRARY BOARD OF TRUSTEES MEETING  
FEBRUARY 02, 2021

**I.**

President Wright called to order the regularly scheduled meeting of the Rolling Meadows Library Board of Trustees at 7:00 P.M.

Due to the Governor's Corona Virus shelter-in-place proclamation, the meeting was conducted via a Zoom tele/videoconference.

Present: Erturk, Horn, Kremer, Semple, Threadgill, Vange, Webb, and Wright

Absent: Arroyo

Also present: Mary Constance Back, Readers' Services Director; Jennifer Collette, Reference Services Director; Lucia Khipple, Assistant Director & Youth Services Director; Sharon Montague, Special Services Director; Steve Rossi, Technical Services Director; Julie Tang, Financial Services Coordinator; David Ruff, Library Executive Director; Jon Bisesi, City Council Liaison.

**II.**

Ms. Semple moved that:

**THE SECRETARY'S OPEN MINUTES DATED JANUARY 12, 2021 BE APPROVED.**

Following the opportunity for discussion, the question was called. The motion was unanimously approved on a voice vote.

**III.**

The meeting was open to the public for a period not to exceed twenty minutes. No members of the public submitted questions to the Board via e-mail as requested for the Zoom Meeting format.

**IV.**

President Wright had no preliminary comments.

**V.**

Mr. Ruff reported that the Library's Annual Report was complete and ready to file with the State pending Board approval, and the annual audit preparation meeting will take place next week.

**VI.**

Unfinished Business

There was no Unfinished Business.

**VII.**

New Business

- A. Ms. Webb, Finance Committee Chair, reported that the Committee met today to review this month's expenses as presented in Attachment A – 02/02/21.
- B. Ms. Webb moved that:

**ACCOUNTS PAYABLE DATED JANUARY 31, 2021 IN THE AMOUNT OF \$145,087.07 FOR 2020; AND \$230,496.75 FOR 2021; TOTALING \$375,583.82 BE APPROVED FOR FOR PAYMENT.**

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

- C. Ms. Semple moved that:

**THE BOARD APPROVE THE ILLINOIS PUBLIC LIBRARY ANNUAL REPORT FY2020-2021 FOR SUBMISSION TO THE ILLINOIS STATE LIBRARY.**

Following the opportunity for discussion, the motion was unanimously approved on a roll call vote.

- D. Ms. Threadgill moved that:

**THE BOARD ENTER CLOSED SESSION UNDER 5 ILCS 120/2(C)(1) TO DISCUSS THE EXECUTIVE DIRECTOR'S COMPENSATION, ANNUAL PERFORMANCE REVIEW, AND GOALS FOR 2021.**

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote. The Board entered Closed Session at 7:13 P.M. and reviewed Closed Attachment C – 02/02/21

The Board returned to open session at 7:38 P.M.

E. Ms. Kremer moved that:

**THE EXECUTIVE DIRECTOR'S SALARY BE INCREASED BY 2.0% RETROACTIVE TO JANUARY 1, 2021 AND THAT HE RECEIVE AN ADDITIONAL SEVEN (7) VACATION DAYS TO BE USED IN THIS CALENDAR YEAR.**

Following the opportunity for discussion and a review of Closed Attachment C – 02/02/21, the question was called. The motion carried unanimously on a roll call vote.

F. Other New Business

There was no other new business.

**VIII.**

Ms. Webb moved that the meeting be adjourned. The motion was unanimously approved on a voice vote.

The meeting adjourned at 7:40 P.M.

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Marsha Kremer, Secretary  
Rolling Meadows Library Board

Date