

ROLLING MEADOWS LIBRARY BOARD OF TRUSTEES MEETING
NOVEMBER 10, 2020

I.

President Wright called to order the regularly scheduled meeting of the Rolling Meadows Library Board of Trustees at 6:30 P.M.

Due to the Governor's Corona Virus shelter-in-place proclamation, the meeting was conducted via a Zoom tele/videoconference.

Present: Erturk, Kremer, Horn, Semple, Threadgill, Vange, Webb, and Wright

Absent: Arroyo

Also present: Mary Constance Back, Readers' Services Director; Jennifer Collette, Reference Services Director; Lucia Khipple, Assistant Director & Youth Services Director; Sharon Montague, Special Services Director; Mike Mraz, Pace I.T. Technician; Steve Rossi, Technical Services Director; Julie Tang, Financial Services Coordinator; and David Ruff, Library Executive Director.

II.

Ms. Vange moved that:

THE SECRETARY'S OPEN MINUTES DATED OCTOBER 6, 2020 BE APPROVED.

Following the opportunity for discussion, the question was called. The motion was unanimously approved on a voice vote.

III.

The meeting was open to the public for a period not to exceed twenty minutes. No members of the public submitted questions to the Board via e-mail as requested for the Zoom Meeting format.

IV.

President Wright complimented the Board and Staff for keeping the Library open and available to the public.

V.

Mr. Ruff reported that this year's Per Capita Grant of \$30,123.75 has been received and deposited into the Library's General Funds Account, the repaving project is complete, and Phase

I of the L.E.D. Lighting Project will be completed in the next two weeks. Sylvia Vange and Sharon Montague reported that the Friends continue to stock the Friends Give-away shelves from library discards.

VI.

Unfinished Business

There was no Unfinished Business.

VII.

New Business

A. Ms. Webb, Finance Committee Chair, reported that the Committee met today to review this month's expenses as presented in Attachment A – 11/10/20.

B. Ms. Webb moved that:

ACCOUNTS PAYABLE DATED AUGUST 31, 2020 IN THE AMOUNT OF \$324,996.60 BE APPROVED FOR PAYMENT.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

C. Ms. Webb moved that:

THE BOARD ENGAGE THE ACCOUNTING FIRM OF McLURE, INSERRA OF ARLINGTON HEIGHTS, IL TO CONDUCT THE LIBRARY'S ANNUAL AUDIT.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

D. Ms. Webb moved that:

THE BOARD ACCEPT THE BID OF COMMUNICO OF STAMFORD, CT TO UPGRADE THE LIBRARY'S WEBSITE AS PRESENTED IN ATTACHMENT B – 11/10/20 AS THE LOWEST RESPONSIBLE BIDDER IN THE AMOUNT OF \$7,500 PER YEAR.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

E. Ms. Horn moved that:

THE BOARD APPROVE THE RESOLUTION ESTABLISHING THE REGULAR MEETING DATES OF THE BOARD OF LIBRARY TRUSTEES OF THE CITY

**OF ROLLING MEADOWS, COOK COUNTY, ILLINOIS FOR 2021 AS
PRESENTED IN ATTACHMENT C – 11/10/20.**

Following the opportunity for discussion, the question was called. The motion was unanimously approved on a roll call vote.

F. Other New Business

There was no other new business.

VIII.

Ms. Threadgill moved that the meeting be adjourned. The motion was unanimously approved on a voice vote.

The meeting adjourned at 6:46 P.M.

Marsha Kremer, Secretary
Rolling Meadows Library Board

Date