

ROLLING MEADOWS LIBRARY BOARD OF TRUSTEES MEETING
OCTOBER 6, 2020

I.

President Wright called to order the regularly scheduled meeting of the Rolling Meadows Library Board of Trustees at 7:03 P.M.

Due to the Governor's Corona Virus shelter-in-place proclamation, the meeting was conducted via a Zoom tele/videoconference.

Present: Arroyo, Horn, Semple, Threadgill, Vange, Webb, and Wright

Absent: Erturk, Kremer

Also present: Mary Constance Back, Readers' Services Director; Jennifer Collette, Reference Services Director; Lucia Khipple, Assistant Director & Youth Services Director; Sharon Montague, Special Services Director; Steve Rossi, Technical Services Director; Julie Tang, Financial Services Coordinator; and David Ruff, Library Executive Director.

II.

Ms. Semple moved that:

THE SECRETARY'S OPEN MINUTES DATED SEPTEMBER 17, 2020 BE APPROVED.

Following the opportunity for discussion, the question was called. The motion was unanimously approved on a voice vote.

III.

The meeting was open to the public for a period not to exceed twenty minutes. No members of the public submitted questions to the Board via e-mail as requested for the Zoom Meeting format.

IV.

President Wright complimented the Board and Staff for keeping the Library open and available to the public.

V.

Mr. Ruff reported the election judges decided to utilize the library as a polling place for one precinct rather than the usual three. They want to ensure appropriate social distancing due to COVID 19 best practices. Mr. Ruff noted that our arborist identified five trees that are dead,

dying, or severely diseased and must be removed. Mr. Ruff will work with Building Supervisor Kecici to hire a tree removal service to accomplish this and some trimming for a cost of less than \$2,000. Mr. Ruff joined the Board, staff, and patrons in recognizing the 39th anniversary of Robbie Kobiella's employment at the Library.

VI.

Unfinished Business

There was no Unfinished Business.

VII.

New Business

- A. Ms. Webb, Finance Committee Chair, reported that the Committee met today to review this month's expenses as presented in Attachment A – 10/06/20.
- B. Ms. Webb moved that:

ACCOUNTS PAYABLE DATED AUGUST 31, 2020 IN THE AMOUNT OF \$238,971.25 BE APPROVED FOR PAYMENT.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

- C. Ms. Threadgill reserved her Planning Committee Comments for item "D." dealing with an upcoming paving project.

(Mr. Bisesi Joined the meeting at 7:12 P.M.)

- D. Ms. Threadgill moved that:

THE BOARD ACCEPT THE BID OF ALL TECH ENERGY OF SCHAUMBURG, ILLINOIS TO BEGIN THE LIBRARY'S L.E.D. LIGHTING CONVERSION PROJECT AS PRESENTED IN ATTACHMENT B – 10/06/20 AS THE LOWEST RESPONSIBLE BIDDER IN THE AMOUNT OF \$31,022.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

- E. Other New Business

There was no other new business.

VIII.

Ms. Vange moved that the meeting be adjourned. The motion was unanimously approved on a voice vote.

The meeting adjourned at 7:16 P.M.

Marsha Kremer, Secretary
Rolling Meadows Library Board

Date