

ROLLING MEADOWS LIBRARY BOARD OF TRUSTEES MEETING
JANUARY 7, 2020

I.

President Wright called to order the regularly scheduled meeting of the Rolling Meadows Library Board of Trustees at 7:02 P.M.

Present: Arroyo, Erturk, Horn, Kremer, Semple, Threadgill, Vange, Webb, and Wright.

Absent: none

Also present: Library/City Council Liaison, Jon Bisesi; Mary Constance Back, Readers' Services Director; Jennifer Collette, Reference Services Director; Sabri Kecici, Building Services Director; Lucia Khipple, Assistant Director & Youth Services Director; Sharon Montague, Special Services Director; Steve Rossi, Technical Services Director; and David Ruff, Library Executive Director.

II.

Ms. Threadgill moved that:

THE SECRETARY'S OPEN MINUTES DATED DECEMBER 3, 2019 BE APPROVED.

Following the opportunity for discussion, the question was called. The motion was unanimously approved on a voice vote.

III.

The meeting was open to the public for a period not to exceed twenty minutes. No members of the public were in attendance.

IV.

Ms. Montague announced that the next Friends' Booksale will be March 7-10.

V.

Director Ruff presented an overview of the major projects for 2020. These include: piano repair, evaluation of the overdue fine policy, L.E.D. interior lighting conversion, the integrated library system upgrade to Sierra, preparation of the planning and bid documents for the 2021 recarpeting and renovation.

VI.

President Wright directed the Board's attention to the upcoming educational presentations listed in Attachment A.

VII.

Mr. Ruff discussed the Library's Audit schedule (set for March); noted a donation to the Library in honor of the volunteer work done by Eunice Semple on behalf of the Czechoslovakian Society Of America (CSA) Fraternal Life; and wished Reference Librarian Mila Bryan congratulations and thanks on the occasion of her retirement after 29 years of service.

VIII.

Unfinished Business

There was no Unfinished Business.

IX.

New Business

- A. Ms. Webb, Finance Committee Chair, reported that the Committee met today to review this month's expenses as presented in Attachment B – 01/07/20.
- B. Ms. Webb moved that:

ACCOUNTS PAYABLE DATED DECEMBER 31, 2019 IN THE AMOUNT OF \$334,024.21 BE APPROVED FOR PAYMENT.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

- C. Ms. Threadgill, Planning Committee Chair, reported that she and Mr. Ruff will consult the Committee to set up a 2020 meeting schedule.
- D. Ms. Threadgill moved that:

THE BOARD ACCEPT THE BID OF ALDEN'S PIANO COMPANY OF WAUKEGAN, ILLINOIS IN THE AMOUNT OF \$4,200 TO REPAIR THE LIBRARY PIANO'S SOUNDBOARD AND INSTALL NEW STRINGS AND TUNING PINS AS DESCRIBED IN ATTACHMENT C – 01/07/20

Following the opportunity for discussion and a review of Attachment C – 01/07/20, the question was called. The motion carried unanimously on a roll call vote.

E. Ms. Kremer, Bylaws Committee Chair, reported that she and Mr. Ruff will consult the Committee to set up a 2020 meeting schedule.

F. Ms. Kremer moved that:

THE BOARD APPROVE THE ISSUANCE OF NON-RESIDENT LIBRARY CARDS FOR THE NEXT TWELVE MONTHS AS PER 75 ILCS 5/4-7 - ATTACHMENT D - 01/07/20.

Following the opportunity for discussion, the question was called. The motion was unanimously approved on a voice vote.

G. Ms. Kremer moved that:

THE LIBRARY BOARD APPROVE PARTICIPATION IN RAILS LIBRARY SYSTEM'S RESOURCE SHARING PROGRAM, AS PRESENTED IN ATTACHMENT E - 01/07/20.

Following the opportunity for discussion, the question was called. The motion was unanimously approved on a voice vote.

H. Ms. Semple, Personnel Committee Chair, reported that she and Mr. Ruff will consult the Committee to set up a 2020 meeting schedule.

I. Mr. Wright announced that the next Heritage Committee meeting is scheduled for 10:00 A.M., Wednesday, January 15, 2020.

J. Ms. Horn, Development Committee Chair, reported that she and Mr. Ruff will consult the Committee to set up a 2020 meeting schedule. The Board also suggested the following Educational Presentations to fill-in the "To Be Announced" slots on the Board Calendar:

- Overview Of Library Financial Reports
- Report On Board & Staff Visits To View Renovation Of The Prospect Heights Library
- Report On Board & Staff Visits To The Rolling Meadows Historic Museum.

K. Other New Business

There was no other new business.

X.

Ms. Webb moved that the meeting be adjourned. The motion was unanimously approved on a voice vote.

The meeting adjourned at 7:38 P.M.

Marsha Kremer, Secretary
Rolling Meadows Library Board

Date _____